



## Micro-Craft Manufacturing Co. Auction Reference Guide

### Location and Key Points of Contact:

#### Equipment Address:

7248 North St. Louis Avenue  
Skokie, IL 60076

#### Removal of Purchases Point of Contact:

TBD  
Phone: TBD  
Email: TBD

#### Questions Regarding the Auction or Payment:

Brian Clettenberg  
Direct: (847) 729-3380  
Cell: (219) 765-0443  
Email: [BrianC@Winternitz.com](mailto:BrianC@Winternitz.com)

### Payment Information:

- You must pay your Invoice IN FULL within 48-Hours after Sale, prior to removing any of your items.
- **PAYMENTS ARE NOT ACCEPTED AT THE AUCTION SITE.** Please be sure to complete your payment prior to making removal arrangements.
- Visa and MasterCard credit card payments are acceptable ONLY for invoices up to \$2,500
- Titled Vehicles must be paid via Wire or ACH
- ACH / Wire Transfer Instructions are included as an attachment in your Invoice email.
- Please send your confirmation to Brian Clettenberg and be sure to reference your Invoice Number.

### Lot Removal Schedule:

#### By Appointment Only

Monday – Friday, December 4<sup>th</sup> – 15<sup>th</sup>, 2023

Please Set Your Removal Appointment with TBD, Prior to Showing up at the Facility.

\*\*The Final Day for Removal is December 15<sup>th</sup>, 2023\*\*

### Machinery Movers and Freight Information:

- Certificates of Insurance are required for **ALL PARTIES** who will be using any sort of mechanized equipment (including forklifts) to remove their lots, prior to entry of the facility and removal of assets.
- Auctioneer, Seller & Landlord are required to be listed as “Additionally Insured” on Certificates
- For insurance coverage requirements and Machinery Mover suggestions, please refer to the Contractor Suggestions PDF that you received with your Invoice.

### Freight Broker Suggestions:

If you are in need of freight quotes for your lots (**pallet size or larger**), Winternitz Industrial Auctioneers has an excellent relationship with R&K Logistics. **You must be prepared to have a Machinery Mover load your items for you.**

#### R&K Logistics

Gabriel Regnas

Office: (847) 640-7402

Email: [Gabriel@RKLogistics.net](mailto:Gabriel@RKLogistics.net)