



## **W Diamond Group Corporation - Auction Reference Guide and Information**

### **Location and Key Points of Contact:**

#### **Equipment Address:**

901 W. Oakton St., Suite A, Des Plaines, IL 60018

#### **Removal of Equipment Points of Contact:**

To Be Included with Your Invoice



#### **Questions Regarding the Auction or Payment:**

Brian Clettenberg  
Direct: (847) 729-3380  
Cell: (219) 765-0443  
Email: [BrianC@Winternitz.com](mailto:BrianC@Winternitz.com)

#### **BidSpotter Contact Information:**

Toll Free: (866) 597-2437  
Email: [support@bidspotter.com](mailto:support@bidspotter.com)

### **Payment Information:**

- You must pay your Invoice IN FULL within 48-Hours after Sale, prior to removing any of your items.
- **PAYMENTS ARE NOT ACCEPTED AT THE AUCTION SITE.** Please be sure to complete your payment prior to making removal arrangements.
- Visa, MasterCard, and American Express credit card payments are acceptable ONLY for invoices up to \$10,000
- Wire Transfer Instructions are included as an attachment in your Invoice email.
- Please send your confirmation to Brian Clettenberg and be sure to reference your Invoice Number

### **Lot Removal Schedule:**

#### **Removal Dates:**

Monday through Friday 8:00 am to 4:00 pm CST

The Last Day for Removal: Friday February 11, 2022.

#### **Removal Times:**

Please Contact POC to Setup a Pickup Appointment

### **Removal and Machinery Mover Information:**

- Certificates of Insurance are required for **ALL PARTIES** who will be using any sort of mechanized equipment (including forklifts) to remove their lots, prior to entry of the facility and removal of assets.
- Auctioneer, Seller & Landlord are required to be listed as “Additionally Insured” on COI’s
- For insurance coverage requirements and Machinery Mover suggestions, please refer to the Outside Contractor Info PDF that you received with your Invoice

### **Freight Broker Suggestions:**

If you are in need of freight quotes for your lots (**pallet size or larger**), Winternitz Industrial Auctioneers has an excellent relationship with R&K Logistics. **You must be prepared to have a Machinery Mover load your items for you.**

#### **R&K Logistics**

Gabriel Regnas  
Office: (847) 640-7402  
Email: [Gabriel@RKLogistics.net](mailto:Gabriel@RKLogistics.net)